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DCI/ICS-
1 December 1984

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

From:
Director, intelligence Community Staff

SUBJECT: Preparation of the DCI's Annual Report
to the Congress

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1. Action Requested: That you review the Terms of Reference contained in Attachment A, and, if you approve, sign the memorandum to the key Program Managers in Attachment B. (U)

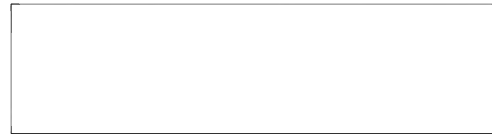
2. Background: Last year's report to Congress was a departure from those submitted in previous years in two respects: it took the form of a single, consolidated document in lieu of the DCI overview/Program Manager report format; and it discussed trends over a number of years instead of addressing only the year past. The change in format was necessitated by the growth in the number of agencies that were invited to contribute to the report and the need for concise but comprehensive treatment. The reporting period was expanded to allow us to make a statement of how the Community has utilized the increased Congressional funding at a time when we felt it was appropriate for Congress to hear that message. (U)

Thus, last year's report addressed the question of what the Intelligence Community has done with the increased levels of funding provided to it by Congress, and served as a summation of the reports that preceded it in the two previous years. The 1981 report, you will recall, described the detrimental effects on the Intelligence Community of years of neglect and emphasized the need to rebuild intelligence capabilities. That was followed in 1982 by a report that discussed the rebuilding process and the overall objective of restoring balance among intelligence capabilities while in the the process. (S)

We believe that last year's report was successful, and recommend repeating that format again this year in a document that is even more tightly focused. We also feel that it is time to provide the 99th Congress and the new members of the intelligence-related committees with examples of what the additional capabilities have meant in terms of both substantive and operational output. We recommend that we do this by focusing on the support provided to the implementation of US policy objectives by the Community's production and collection elements, and on our continuing efforts to improve the capabilities of the intelligence process. We also recommend that we provide Congress in general and those involved committee members in particular with a sense of the challenges that must be addressed if we are to continue to provide sufficient support to the policy process. (S)

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3. Recommendations: That you note any changes which you would like to make in the Terms of Reference, and that you sign the attached memorandum notifying the Program Managers of your request for contributions. (U)



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Attachments:

- A. Terms of Reference
- B. Memo to Program Managers



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12 November 1984

MEMORANDUM FOR: See Distribution

SUBJECT: Preparation of the DCI's Annual Report to the Congress

1. It is again time to prepare the Annual Report to the Congress. Last year's report was a departure from those submitted in previous years in two respects: it took the form of a single, consolidated document in lieu of the DCI overview/Program Manager report format; and it discussed trends over a number of years instead of addressing only the year past. The change in format was necessitated by the growth in the number of agencies that were invited to contribute to the report and the need for concise but comprehensive treatment. The reporting period was expanded to provide a summary of how the Community has utilized the increased funding at a time when Congress needed to hear that message. (U)

2. I was pleased with the product, and would like to repeat that format again this year in a document that is even more tightly focused than last year's. I believe that it is time to provide 99th Congress and the new members of the intelligence related committees with examples of what the additional capabilities have meant in terms of output, both substantive and operational. I suggest that we do this by focusing on the support provided to the implementation of US policy objectives by the Community's production and collection elements, and on our continuing efforts to improve the capabilities of the intelligence process. I also would like to provide Congress in general and those involved committee members in particular with a sense of the challenges that must be addressed if we are to continue to provide sufficient support to the policy process. (S)

3. The Intelligence Community Staff is responsible for the preparation of the report. Please provide the name of your action officer to [redacted] Planning and Policy Staff [redacted] who is prepared to discuss the proposed report further and who will provide any assistance you might require. (U)

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William J. Casey

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Attachment:
Terms of Reference

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